

**COMMISSIONERS**  
Anita Tatum- Chairman  
Neil Busch  
Tim Hornbuckle  
John Reyes  
John Keeble



**FIRE CHIEF**  
David Garrison

**SECRETARY**  
Sherrill Jenkins

**DUNNIGAN FIRE PROTECTION DISTRICT BOARD OF COMMISSIONERS  
MEETING MINUTES**

**Fire Station Training Hall  
February 8, 2024**

**6:30 P.M- Call to Order**

Commissioner Chairperson Anita Tatum called the meeting to order at 6:45 pm. Present were fellow Commissioners; Neil Busch and Tim Hornbuckle, and John Keeble. Absent: John Reyes

1. Pledge of Allegiance
2. Approval of Agenda
  - a. Approve the February 8<sup>th</sup> meeting agenda.

**MO# 24-38:** Approved the February 8<sup>th</sup> meeting agenda.

**Motion:** Neil Busch **Second:** Tim Hornbuckle **Ayes:** Tatum, Busch, Hornbuckle, Keeble **Absent:** Reyes

3. Public Comments
  - Commissioner Tatum said she some yard signs for Supervisor's re-election campaign if anyone would like to help support him, adding how much he has done to support the special district fire departments.
  - Commissioner Busch stated he attended a Farm Bureau meeting and sat with Supervisor Barajas, and others, including Assembly Majority Leader Cecilia Aguiar-Curry. During discussions Aguiar-Curry let Commissioner Busch know that the Fire District should identify through a proposal to her a future District need, so if an occasion arises in the future, she could work to obtain and fulfil that need in the future.
4. Public Correspondence/ Discussion about correspondence received- Nothing discussed.
5. Approval of the January 11<sup>th</sup> meeting minutes.

**MO# 24-39:** Approved the minutes from the **November 9<sup>th</sup>** meeting.

**Motion:** Neil Busch **Second:** Tim Hornbuckle **Ayes:** Tatum, Busch, Hornbuckle, Keeble  
**Absent:** Reyes

6. Approval of the bills submitted for payment.

**MO# 24-40:** Approved bills submitted for payment.

**Motion:** Tim Hornbuckle **Second:** Neil Busch **Ayes:** Tatum, Busch, Hornbuckle, Keeble  
**Absent:** Reyes

7. Reports, Discussion and Action Items from the District Fire Chief
  - a. Chief's Report – See attached
  - b. **MO# 24-41:** Approved Chief Garrison to apply for the CalFire 50/50 grant with the District share of the grant to be around \$10,000 to be used for the purchase of turnouts.

Dunnigan Fire November 9<sup>th</sup> Agenda (cont.)

- c. **Motion:** Neil Busch **Second:** Johnne Keeble **Ayes:** Tatum, Busch, Hornbuckle, Keeble **Absent:** Reyes
- d. Update on new septic system. - No new update.
- e. Discussion on County of Yolo Grant Funding Agreement with Dunnigan Fire Protection District for receipt and use of Fire Sustainability Funds. Approval for Chief Garrison to sign the agreement on behalf of the Dunnigan Fire Protection District.

**MO# 24-41:** Approved Chief Garrison to sign the Yolo Grant Funding Agreement with Dunnigan Fire Protection District agreement for receipt and use of Fire Sustainability Funds.

**Motion:** Anita Tatum **Second:** Johnne Keeble **Ayes:** Tatum, Busch, Hornbuckle, Keeble **Absent:** Reyes

- 8. Action Items and Reports from Board of Commissioners
  - a. AT&T Application for Relief from Carrier of Last Resort Obligation.
  - b. Budget Status update discussions including financial concerns or needs.
    - a. Update on the Secured Tax allocation for the current fiscal year.  
Secretary Jenkins learned from the Assessor's Office there were several work orders just completed recently, which involved lot lines moving and parcels being adjusted, which may be the cause of the reduced tax revenue. The Finance Department also confirmed there should be a correction to our Secured Taxes by the end of the fiscal year to reflect the completed work orders.
- 9. MOTION TO ADJOURN - The next regular meeting will be held on March 14<sup>th</sup> at the Fire Station Training Hall.

**MO# 24-42:** Adjourned the February 8<sup>th</sup> Meeting at 8:03.

**Motion:** Tim Hornbuckle **Second:** Neil Busch **Ayes:** Tatum, Busch, Hornbuckle, Keeble  
**Absent:** Reyes

## ATTACHMENT

### Dunnigan Fire Department February 8<sup>th</sup> Chiefs Report

- 1) Flooding/Down Trees – During the last storm our crews worked almost around the clock removing down trees from roadways. Yolo County was hit very hard and many departments worked together well as a single team. Fortunately, Dunnigan suffered a lower level of incidents than other districts.
- 2) County OES Coordinator is failing from the perspective of the chiefs. – The coordinator hired 2 years ago has proven very ineffective during major storms and other incidents. Currently the chief's association is relaying their frustrations to the county supervisors and the county CAO.
- 3) Sand and sand bag orders from OES were not possible – Many Chiefs and myself requested these supplies and was met with “we don't do that”. After asking the CAO and supervisors to force the OES coordinator to do her job, the statement became “we don't have a budget for preparations”. Basically, they only have procedures and budget for active “state of emergencies”. I informed the OES coordinator and the CAO that I would be ordering sand which she would be paying for. This was agreed to by the coordinator and the CAO.

- 4) All members of the department are currently assigned sexual harassment training. – Due to a conversation with the Starbucks manager a situation concerning one of our employees and one of his employees was discussed. Members of the department have been informed that if members of our public are uncomfortable around them, they cannot effectively provide safety and life saving techniques to our customers. If this situation persists, individuals will be removed from the department.
- 5) Accidental shooting incident – Dunnigan engine crew responded to the recent accidental shooting incident along with Knights Landing FD, Yolo Deputies and AMR. Our crew was first EMT's to contact the patient and performed very well. I've received numerous statements of appreciation from others involved. County wide this incident has been affecting people emotionally and our crews were no different, a critical incident debriefing was offered by the Sheriff's department and support was offered to our people through our own officer core. We received word that patient information was leaked to the family prior to the sheriff's department ability to inform the family in a controlled atmosphere. Our people did not leak the information, but the department was briefed on the situation and HIPAA laws and procedures.
- 6) Currently applying for AFG grant – We're currently applying for federal Assistance to Firefighters Grant, if approved this grant will be used to update turnouts. We are unsure at this time if we meet the requirements to apply or receive the grant due to lack of NFIRS reporting prior to my appointment, however we believe that we found a loophole that allows us to qualify.
- 7) Calfire 50/50 grant coming soon (\$10,000). – We expect the notification of the Calfire grant opening for applications and would like to request \$10,000 allocated to utilize for turnouts. Currently 95% of our helmets will be out of date next year and around 50% of our turnouts will be outdated in about 2 years. If approved by the commission, we will need a resolution to provide with our application.