

**COMMISSIONERS**  
Anita Tatum- Chairman  
Neil Busch  
Tim Hornbuckle  
John Reyes  
John Keeble



**FIRE CHIEF**  
David Garrison

**SECRETARY**  
Sherrill Jenkins

**DUNNIGAN FIRE PROTECTION DISTRICT BOARD OF COMMISSIONERS  
MEETING MINUTES**

**Fire Station Training Hall  
May 9, 2024**

**6:30 P.M- Call to Order**

Chairperson Anita Tatum called the meeting to order at 6:30 pm. Present were fellow Commissioners; Neil Busch, John Reyes, and John Keeble. **Absent:** Tim Hornbuckle

1. Pledge of Allegiance
2. Approval of Agenda
  - a. Approve the May 9<sup>th</sup> meeting agenda.

**MO# 24-52:** Approved the May 9<sup>th</sup> meeting agenda.

**Motion:** John Reyes **Second:** Neil Busch **Ayes:** Tatum, Busch, Reyes, Keeble **Absent:** Hornbuckle

3. Public Comments – No comments made.
4. Public Correspondence/ Discussion about correspondence received- Nothing discussed
5. Approval of the March 13<sup>th</sup> and April 11<sup>th</sup> meeting minutes, and the April 18<sup>th</sup> Special Meeting Minutes.

**MO# 24-53:** Approved the minutes from the March 13<sup>th</sup> and April 11<sup>th</sup> meeting minutes, and the April 18<sup>th</sup> Special Meeting Minutes.

**Motion:** Neil Busch **Second:** John Keeble **Ayes:** Tatum, Busch, Reyes, Keeble **Absent:** Hornbuckle

6. Approval of the bills submitted for payment.

**MO# 24-54:** Approved bills submitted for payment.

**Motion:** John Keeble **Second:** John Reyes **Ayes:** Tatum, Busch, Reyes, Keeble **Absent:** Hornbuckle

7. Reports, Discussion and Action Items from the District Fire Chief

- a. Chief's Report (See attached)
  - Commissioner Reyes asked what would be requested from Assembly Woman Curry, Chief Garrison responded about 6,000 ft of hose costing about \$100,000, and costs of equipment to outfit the new Type 1 engine. When asked when the new engine would be ready, Chief Garrison respond October/November 2024.
  - When discussing the possible opportunities for a Prop 218 redo, or any other revenue generating proposal, the Commissioners asked the Chief to prepare and provide service-related call volume statistics to help demonstrate where the District is expending these types of costs. The Chief would like to set a meeting with the Board and district stakeholders in June, to better understand the concerns of these property owners.
- b. Update on new septic system.

## Dunnigan Fire May 9<sup>th</sup> Minutes (cont.)

- Commissioner Hornbuckle said he spoke with Chris who said the District first needed to identify the facility's occupancy limit, which will drive the design of the septic system.
- c. Update on CFD.
  - Chief Garrison heard from the Planning Department, which in turn requested a meeting be set to discuss the district's plan to establish a CFD.
- 8. Action Items and Reports from Board of Commissioners
  - a. Discussion on compensation policy and payroll practices
    - Secretary Jenkins discussed the need to create a Compensation Policy, as per FSLA regulations the new 28-day work period needs to be clearly accounted for and communicated to staff. The policy must also address sick leave accrual and use.
  - b. Budget Status update and any concerns
    - Draft budget to be presented at June meeting.
    - Secretary Jenkins stated a draft budget will be presented at the June meeting for Board discussion, with the final budget being approved at the July meeting.
- 9. MOTION TO ADJOURN - The next regular meeting will be held on June 13<sup>th</sup> at the Fire Station Training Hall.

**MO# 24-56:** Adjourned the May 9<sup>th</sup> Meeting at 7:36.

**Motion:** John Reyes **Second:** Neil Busch **Ayes:** Tatum, Busch, Reyes, Keeble **Absent:** Hornbuckle

## ATTACHMENT

### Dunnigan Fire Department Commission Meeting Chiefs Report 5/9/24

- 5 firefighters attending Driver Operator 1A class and will begin their process to become a legal driver.
- Still working on funding request for assembly woman Curry.
- County planning department has been advised that we have new representation on our request for a CFD and we are waiting to schedule a meeting.
- Meeting with Supervisor Barajas:
  - I requested information regarding how to dissolve/hand over the FD in the event that financial collapse occurred. CEO will be looking deeper into the issue to determine specific procedures and preparations.
  - Financial solutions were discussed including:
    - Rural area sales tax for all fire departments (currently not a lot of excitement over this idea as the economy is heading for recession).
    - Residential development for Dunnigan. Best scenario for the county is commercial but the best case for us is residential. We discussed the realities that what's best for each party would not align and they agreed that the best option due to our situation is a residential development.

- County purchase of land for purpose of development. The concept would be that this would be an investment in Dunnigan that would provide revenue for generations to come that could be reinvested in the community. This is where our CFD would come in to play. I did explain that if we were to do this it would have to start with Angel attending a CAC meeting to present the idea.
- Second 218 attempt. I pushed back on this siting the manner in which the previous attempt was made, it was very rushed and people felt it was being “shoved down their throat”. I felt that starting on this process would be more detrimental than beneficial to the department.
- Conclusion: All these possibilities would normally start off with some type of feasibility study, in this case we would need to talk to the community to determine their thoughts and opinions. I explained that I had already presented this idea to the commission for our own reasons and I felt small meeting with some Dunnigan community members would be beneficial to the Fire Dist. as well as Supervisor Barajas.
- I’ve started to accumulate a list of names from each commissioner we thought would be helpful to provide some insight on the communities views. Still need information from Tim and John Keeble. Will need assistance from commissioners to set up a meeting.