

**COMMISSIONERS**  
Anita Tatum- Chairman  
Neil Busch  
Tim Hornbuckle  
John Reyes  
John Keeble



**FIRE CHIEF**  
David Garrison

**SECRETARY**  
Sherrill Jenkins

**DUNNIGAN FIRE PROTECTION DISTRICT BOARD OF COMMISSIONERS  
MEETING MINUTES**

**Fire Station Training Hall  
March 13, 2024**

**6:45 P.M- Call to Order**

Ad Hoc Chairperson Commissioner Neil Busch called the meeting to order at 6:45 pm. Present were fellow Commissioners; Tim Hornbuckle, and John Keeble. Absent: Anita Tatum and John Reyes

1. Pledge of Allegiance
2. Approval of Agenda
  - a. Approve the March 13<sup>th</sup> meeting agenda.

**MO# 24-43:** Approved the March 13<sup>th</sup> meeting agenda.

**Motion:** John Keeble **Second:** Tim Hornbuckle **Ayes:** Busch, Hornbuckle, Keeble **Absent:** Tatum, Reyes

3. Public Comments – No comments made
4. Public Correspondence/ Discussion about correspondence received- Nothing discussed
5. Approval of the February 8<sup>th</sup> meeting minutes.

**MO# 24-44:** Approved the minutes from the **February 8<sup>th</sup>** meeting.

**Motion:** John Keeble **Second:** Neil Busch **Ayes:** Busch, Hornbuckle, Keeble **Absent:** Tatum, Reyes

6. Approval of the bills submitted for payment.

**MO# 24-45:** Approved bills submitted for payment.

**Motion:** John Keeble **Second:** Tim Hornbuckle **Ayes:** Busch, Hornbuckle, Keeble **Absent:** Tatum, Reyes

7. Reports, Discussion and Action Items from the District Fire Chief
  - a. Chief's Report (See Attachment)
  - b. Update on new septic system. (Chief's Report Item #7) Commissioner Hornbuckle said he learned we need to identify the maximum occupancy of the building, then provide that number to the County who will determine the appropriate size of the system.
  - c. Identifying a District Need to be provided to Assembly Majority Leader Cicilia Aguiar-Curry.
    - i. No update. Commissioner Tatum (absent) stated at previous meeting she would reach out to Supervisor Barajas's Office for an example of what the proposal should look like.
  - d. Discussion on the Waste Management recycling program. - Nothing really discussed.
8. Action Items and Reports from Board of Commissioners

## Dunnigan Fire November 9<sup>th</sup> Agenda (cont.)

- a. Budget Status update discussions including financial concerns or needs.
  - Proposition 19 (2020) impact on secured tax revenue.

Secretary Jenkins discussed that she learned from the county that there could be fiscal impacts to the secured tax revenue due to the Prop 19 that was passed in 2020. This proposition will allow senior citizens to maintain the tax base from a previous home when sold and apply it to the new home. See end note for an example of how this could affect District revenue. <sup>i</sup>

She was also told that the State is working to backfill districts that are negatively impacted from this proposition, but these State actions may be on hold until the State budget has turned around.

9. MOTION TO ADJOURN - The next regular meeting will be held on April 11<sup>th</sup> at the Fire Station Training Hall.

**MO# 24-46:** Adjourned the March 13<sup>th</sup> Meeting at 7:30, when Commissioner Hornbuckle needed to leave the meeting.

**Motion:** John Keeble **Second:** Neil Busch **Ayes:** Busch, Hornbuckle, Keeble **Absent:** Tatum, Reyes

### ATTACHMENT

#### Dunnigan Fire Department Commissioners Meeting Chief's Report. 3/13/24

1. Type 1 Engine out of service. – Pump control system is malfunctioning; shop is having trouble duplicating the problem, but they are going to make further attempts before sending it back.
2. Department extrication training to take place on March 30<sup>th</sup>. This will be an in-house training and will not provide a certification. We have 2 full vehicles to cut apart and are hoping to secure more before the 30<sup>th</sup>.
3. Applied for AFG grant – We found a way to apply for eh AFG grant without 3 years of NFIRS reporting. We've submitted the grant for turnouts as that is our primary equipment focus currently.
4. Additional grants have been applied for. – In addition to the AFG grant we're in the process of applying for a PPE specific grant from a PPE manufacturer. We also intend to apply for a grant from the California firefighter's association next month.
5. Two of our firefighters have applied for scholarships from NERO (NERO is a non-profit for emergency responders to provide support in the event of an on-the-job injury or death). Both firefighters are intending to utilize the funds for EMT school.
6. Joining Sacramento-Sierra Fire Investigation Agency. – Currently yolo county does not provide fire investigation for the rural areas and departments would have to hire a private investigator. This agency costs \$100 per year to join.
7. Still have not heard an update on the sewer system soil tests. Need to reach out to Steve Chris.
8. Kitchen remodel needed – Currently the kitchen in the station needs remodeling, the countertop and cabinets have begun to break down and have been patched back together. We also have water damage under the sink from a previous water leak that is now causing further structural failure. We're currently attempting to reach out to various groups to secure grant funding for the project which is still in the "concept and planning" stage. I have been provided a rough estimate of \$3000 as we would be utilizing discounted products and the labor would be donated by firefighters.
9. Corned Beef Feed tomorrow – 6:30 Dinner.
10. Tablet Command coming – Computer Assisted Dispatching capabilities are being added to Yolo County at little or no cost to departments. Allows for better coordination on incidents and reduces radio traffic. Also has a benefit of dispatching the closest available unit.

## Dunnigan Fire November 9<sup>th</sup> Agenda (cont.)

11. Would like to set up a meeting with the commission and 5-10 of the more influential members of the community to help determine a financial sustainability plan. Chief Tafoya of Yolo Fire has volunteered to be present to help explain some of the details that I lack the knowledge of. At this point I feel that we need to connect better with the community and hear their thoughts on the future possibilities of Dunnigan Fire Department.
12. Succession planning – Unfortunately due to our future financial outlook, one possibility is that this department will cease to operate. The commission and I both have a responsibility to the county to address that possibility in a professional manner. I'll be reaching out to the supervisors to determine what actions need to be taken to prepare.
13. Continuing discussions with Supervisors about financial sustainability options already determined. I will attempt to set up a meeting for April.

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### <sup>i</sup> **Example to illustrate Prop 19 secured tax reduction.**

A senior citizen sold a property in a different county that had a tax base of \$200,000, and moved to Yolo County and within the Dunnigan Fire District where they bought property for \$600,000. They could apply for a Prop 19 exemption to keep their original \$200,000 tax base.

The district would then not get the usual benefit of the increased tax base from the seller of the property located in the District selling at a price higher than what they originally paid; for example District owner had a tax base of \$400,000 and sold for \$600,000, the district would normally see an increase in secured tax revenue based on the difference as the new district buyer would start their tax base at \$600,000. 1% secured tax revenue of the \$200,000 difference = \$2000, of which District gets about 5%; \$100 increase to current secured tax revenue.

And the District may also receive a reduction of tax revenue if the District seller's existing tax base in the District was greater than the newly exempted \$200,000 tax base. For example, the District seller's tax base was \$400,000, as noted above, and now the new owners exempted tax base is \$200,000, there will be a decrease of tax revenue. Same factors apply as above: (1% of the \$200,000 difference = -\$2000, of which District gets about 5% = -\$100). In this example, the District's loss is -\$200 in secured tax revenue: -\$100 of forgone revenue from the usual increase in sales price, and -\$100 from the decrease to the current tax base.