

COMMISSIONERS
Anita Tatum- Chairman
Neil Busch
Tim Hornbuckle
John Reyes
John Keeble



FIRE CHIEF
David Garrison

SECRETARY
Sherrill Jenkins

**DUNNIGAN FIRE PROTECTION DISTRICT BOARD OF COMMISSIONERS
MEETING MINUTES**

**Fire Station Training Hall
September 12, 2024**

6:30 P.M- Call to Order

Chairperson Anita Tatum called the meeting to order at 6:43 pm. Present were fellow Commissioners; Neil Busch, Tim Hornbuckle, John Reyes, John Keeble. **Absent:** None

1. Pledge of Allegiance
2. Approval of Agenda
 - A correction to the agenda to the following:
 - Approve the September 12th meeting agenda.

MO# 25-10: Approved the September 12th meeting agenda.

Motion: John Keeble **Second:** Neil Busch **Ayes:** Tatum, Busch, Hornbuckle, Reyes, Keeble
Absent: None

3. Public Comments- None
4. Public Correspondence/ Discussion about correspondence received- None
5. Approval of the July 11th meeting minutes.

MO# 25-11: Approved the July 11th meeting minutes.

Motion: John Keeble **Second:** Tim Hornbuckle **Ayes:** Tatum, Hornbuckle, Keeble **Abstain:** Busch, Reyes **Absent:** None

6. Approval of the August 8th meeting minutes.

MO# 25-12: Approved the August 8th meeting minutes.

Motion: John Reyes **Second:** Neil Busch **Ayes:** Tatum, Busch, Hornbuckle, Reyes, Keeble
Abstain: Hornbuckle, Keeble **Absent:** None

7. Approval of the bills submitted for payment.

MO# 25-13: Approved bills submitted for payment.

Motion: John Reyes **Second:** John Keeble **Ayes:** Tatum, Busch, Hornbuckle, Reyes, Keeble
Absent: None

8. Reports, Discussion and Action Items from the District Fire Chief
 - a. Chief's Report (See attached)

Dunnigan Fire September 12th Meeting Minutes (cont.)

- Also, Eric Sagara discussed the new state requirements for our online website to be compliant mostly with ADA compliance. A price increase of about \$60 a month will start next July 1st.
- b. Update on CFD- Jeffery Small, Capitol Public Finance
- Discussion on local goals and policies

Chief Garrison discussed how there seems to be a lack of knowledge at the county level with how this CFD would work and how it is paid for. He also reiterated that Kimberly Hood in the County Counsel's office has successfully helped complete a CFD before while employed at a different county. The Chief added a meeting with the county and District representatives has been scheduled for October 11th, 2024 at 10:00 am.

Jeffery Small provided a sample "Local Goals and Policies" document, stating we are still early in the process and now is a good time to review the polices and goals, with adoption of the Local Goals and Policies at a future meeting. The document, when approved, is not a legally binding document, but will act as a guide to the district on the establishment and implementation and direction of the CFD activity. Jeffery then took questions and provided answers to the Board, stating there will be several decisions by the Board before the finalization and approval of policy document, including methodology of rate calculations and exemptions of certain types of activities.

- c. CALFIRE 2024 Volunteer Fire Capacity Grant

RESOLUTION # 25-01 Approving the Department of Forestry and Fire Protection Agreement # 7GF24028 for services from the date of last signatory on page 1 of the Agreement to June 30, 2025 under the Volunteer Fire Capacity Program of the Cooperative Forestry Assistance Act of 1978. Also authorizes David Garrison, District Fire Chief of said Board be and hereby is authorized to sign and execute said Agreement and any amendments on behalf of the Dunnigan Fire Protection District.

Motion: Anita Tatum **Second:** Neil Busch **Ayes:** Tatum, Busch, Hornbuckle, Reyes, Keeble
Absent: None

MO# 25-14 Motion to approve the Volunteer Capacity Grant Agreement # 7GF24028 with the estimated total amount of \$17,959 in purchases to be made by the District, of which \$8,979.31 to then be reimbursed by the Department of Forestry and Fire Protection.

Motion: John Reyes **Second:** John Keeble **Ayes:** Tatum, Busch, Hornbuckle, Reyes, Keeble
Absent: None

9. Action Items and Reports from Board of Commissioners

- a. Budget Status update and any concerns No concerns were discussed.

Dunnigan Fire September 12th Meeting Minutes (cont.)

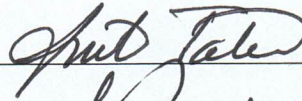
10. MOTION TO ADJOURN - The next regular meeting will be held on October 10th at the Fire Station Training Hall.

MO# 25-15: Adjourned the September 12th Meeting at 7:57.

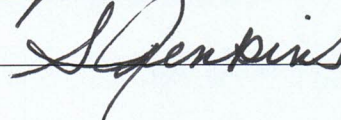
Motion: Neil Busch **Second:** John Reyes **Ayes:** Tatum, Busch, Hornbuckle, Reyes, Keeble

Absent: None

Anita Tatum, Chairperson:



Sherrill Jenkins, Secretary:



ATTACHMENT

Chief's Report

Dunnigan Fire Dist. Commissioners Meeting 9/12/24

- 6 new reserve firefighters were hired.
- Officer candidate, 2nd interviews will be this weekend (Second interview will be with a panel of Chiefs from surrounding districts. Intended to gauge a candidate's ability to adapt to changes and work with our neighbors.)
- California Firefighters Foundation grant has been received and is being utilized to upgrade mobile radios. We should see the new radios in service within the next 30 days.
- Community day was held on 9/8/24, it was a huge success. Agencies attending were: AMR, Yolo Sheriff, NERO, Calfire and Red Cross.
- Christmas dinner dance is scheduled for December 7th, the association is currently in the planning process. I WILL BE THERE!
- E212 pump valve failed. Currently out of service for repairs.
- Working with Chief Cox in Arbuckle concerning the intersection of Rd 1 & 99w. related to the installation of a propane distribution plant.
 - Multiple petitions are being circulated in Arbuckle and Dunnigan to request traffic lights installed at the intersection.
 - Public information request was made to Dunnigan Fire Department for all incidents within 1000 feet of the intersection dating back to 2010. – the information was provided.
- New type 1 engine is still scheduled to be delivered in January.
- Request for our 1-time funding related to our 218 attempt has been submitted to Yolo County. – Currently waiting for approval notification.
- Assistant Chief E. Sagara to discuss changes to website and its compliance.

Dunnigan Fire September 12th Meeting Minutes (cont.)

- Working with Supervisor Barajas to set up a meeting on October 4th (time is TBD) concerning our CFD.
 - Our CFD proposal was sent to the board of supervisors because the planning department felt they did not have the authority to make the necessary decisions.
 - We believe there is some misunderstanding of a CFD within Yolo County.
 - Supervisor Barajas was read into the Dunnigan CFD by county staff who told him and supervisor Provenza that it would “cost more money than it would bring in.”
 - At this point it was obvious that individuals involved are not on the same page as there should be no cost to yolo county. Further pointing out the misunderstanding.
 - I explained that we’d like to set up a meeting with the county staff, Supervisor Barajas, Jeffrey Small, 1 Dunnigan Commissioner and myself. At this point the county is not understanding what we’re trying to do or how it works, we need to add some clarity.
 - Supervisor Barajas also provided a secondary concept that will need more discussing: There was a proposal made to impose a sales tax on businesses in Dunnigan that would have a percentage going directly to the Dunnigan community. The details of this proposal will need to be examined; however, it is believed that this would not retroactively effect businesses already established.
- 1 on 1 meetings with community members are becoming a necessity. Time is running out.